

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager
[P] Phil Tritz, FPM Zone Maintenance
[P] Anthony Bohan, CPC Project Manager
[P] Todd King, OIT Telecom Associate
[P] Elliott Reinlein, FPM Housing Maintenance
[P] Lavell Kindell, FPM Systems
[P] Gail Hamilton, FPM In-House Construction Manager
[] Joe Potter, FPM Building Maintenance
[P] Geoff Guim, CPC Painter

[P] Mark Thomas, FPM Electrical
[] Cavan Telford, FPM Landscaping
[P] Josh Hendricks, FPM Lockshop
[] Taylor Yoshihata, Materials Management
[P] Dirk Theisen, FPM Mechanical Systems Manager

Alternate:

Ad Hoc:

[P] Erica Hunsberger, EHS Specialist
[P] Tayler Workman, EM Fire Prevention Coordinator

Meeting Call to Order

Date: 12/10/2019

Time: 8:00 am

Roll Call and Review of Previous Minutes

- Roll Call
- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- Karen: Follow-up with Cary regarding safety committee recommendations for USB 6th Avenue. door.
 - Awaiting Cary's evaluation. To be discussed at the next meeting.
- Karen: Reach out to Clint regarding scooter reporting to see if TAPS wants to be the single point of contact

for PSU. - Not done yet

- Karen: Karen will reach out to Mark Fujii to find out the status of the safety swing gate on the SEC roof.
 - Update: Contractor is in the process of identifying a solution.
- Karen: Communicate with Laurel and Cary regarding scheduling maintenance for the small blue boom lift.
 - Update: Ryan scheduled maintenance for the boom lift; to be completed today.
- Karen: Discuss vehicle maintenance plan at the next FPM-EHS meeting and provide an update at the next safety committee meeting.
 - Update: Meeting scheduled for January to discuss; Sarah Johnston to take the lead.

Incidents/Injuries

- Diversified employee was injured by a sharp wire on a paper towel dispenser
 - Update from Joe: It was not a wire, but the end of a zip tie, which was rounded off. The zip tie was holding a rubber band and key in place.
- Several people observed a contractor standing on top of a ladder and on top of their van outside of GreenLine Market.
 - Received several different photos from different people, however when EHS and others arrived, the contractor was gone.
 - The bookstore is the tenant for the GreenLine Market space, and the bookstore hired the contractor. PREM has addressed the safety concern with the bookstore and provided them with a copy of PSU's pre task plan as a guideline for conducting a job hazard analysis and creating a safety plan.
- Near Miss: During a planned electrical shutdown in Millar Library (Thursday, Friday, and Saturday night), the contractor turned off the power before the planned shutdown time, and a PSU employee was trapped in the elevator.
 - Procedure from contractor was followed on Thursday, but not Friday night
 - Incident review meeting on PSU's incident response will take place next week
 - Separate incident review meeting will also take place with contractor
 - Person was only trapped in the elevator for 35 minutes, but was still a very serious near miss. Elevators need to be cleared and locked out before power shut downs.

Safety Committee Inspections

- Contractor impacted asbestos-containing insulation, and it was found shortly after by an FPM employee. Contractor completed an internal incident review. Lessons learned discussion completed with contractor and PSU staff that responded. Overall, collaboration and communication between EHS, CPC, FPM and contractor worked well for incident response. Project managers need to work closely with contractors when project scope changes, obtaining additional bulk samples as needed to determine if materials are asbestos-containing.
- Contractor impacted conduit when saw cutting concrete. Investigation found conduit was encased in a concrete vault next to the sidewalk, conduit was not shown in as-builts, and was only buried at 7" depth. Reminder to do GPR scans.
- Employee was removing graffiti in an interior stairwell with a solvent based cleaner. When work was completed, the employee experienced eye irritation to both eyes and sought medical attention. Review at crew meeting discussed use of safer alternative products, proper personal protective equipment, and use

of ventilation.

- During a concrete delivery to I-Star, contractors were observed not following appropriate silica exposure control procedures. EHS responded and discussed concerns with contractors. I-Star faculty have been requested to reach out to EHS whenever contractors are hired to ensure they have a safety plan and are meeting Oregon OSHA regulations.
- Near miss in RMNC during installation of auto door closers. A piece that had not been completely installed fell at the feet of someone who was entering the bathroom where it had been installed. Installation was corrected and all auto door closers were inspected.
- Employee was reaching behind a shelf and leaned into an uncut zip tie which poked them in the eye. Employee was wearing glasses, but it went around their glasses and into their eyes. End to zip tie was cut and turned toward the wall, and the area was checked to ensure there were no similar conditions.
- Employee sprained finger while prying up melted plastic from the ground. As an employee was using their hands to pry up the melted plastic, a second person kicked the melted plastic free. As it came loose, the employee's hand got pushed back and impacted with a metal pole. Reminder to use tools, instead of hands and feet, possibly a flat edged tool to scrape and pry up the edge. Take the time to obtain the correct tool for the job.
- Contractor was observed outside KNGA saw cutting sidewalk and not using appropriate silica exposure control measures for silica slurry runoff. EHS requested that the contractor use a vacuum truck to clean up the area. EHS discussed and provided silica requirements to contractors.

Safety Committee Inspections

- Lincoln Hall scene shop and scene storage areas
- 12/17/19 at 8am

PSU Fire Prevention Plan

- Taylor
 - Updated plan is on the Emergency Management website with a link from the EHS website. Includes: hot work permits, use of extension cords, portable space heaters, proper extension cord use, use only non-flammable cleaning products in buildings.
 - Question about how the Fire Prevention Plan applies to science and art buildings. It is covered under the Class B section which discusses reducing risk and unsafe practices. Taylor to add "art spaces" to Plan.
 - Taylor has shared with the art and architecture departments.

Rounds / New Safety Concerns

- Todd: Working on a fall hazard assessment for a telecom closet in CH097 with EHS.
- Elliot: Nothing to report
- Anthony:
 - Guardrail installation on the Parkmill roof is underway.
 - Working with TAPS on design approval for PS3 and UCB, where there have been safety and security concerns regarding people accessing the stairwell.



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- Also working on design review for SMSU stairwell where there is a similar concern.
- Working with UHRL regarding installation of security screens in Blackstone, Montgomery and King Albert, similar to those installed at Saint Helens.
- Working on a trash enclosure safety assessment to prevent access.
- Working with Karen, Dirk, and Aaron on SMSU fall hazard assessment.
- Erica: Nothing to report
- Geoff: Nothing to report
- Josh: Nothing to report
- Phil: Nothing to report
- Taylor W.: Nothing to report
- Gail: Nothing to report
- Lavell: Nothing to report
- Mark: It's dark and rainy out there. Wear visibility gear to be seen.
- Karen:
 - Brought some Walk Like a Penguin posters for distribution.
 - Small disposable masks are now available in Stores.

Announcements

- Welcome new member, Dirk Theisen, Mechanical Systems Manager. He will be replacing Raphael Rocha on the committee.

New Action Items and Safety Concerns

- Karen: Provide update regarding safety committee recommendations for USB 6th Avenue door; Cary Morris is reviewing.
- Karen: Provide update at next meeting regarding status of safety swing gate on the SEC roof; Mark Fujii, Project Manager is tracking.
- Karen: Provide update regarding vehicle maintenance plan; Sarah Johnston has lead.

Meeting Adjourned

Time: 9:00 am

Next Meeting

Date: January 14, 2019

Time: 8:00 am