

Fiscal Year 2019

Purpose:

The purpose of this report is to compile all actions and recommendations of the Campus Safety Committee for the 2019 fiscal year.

Members:

Employer Representatives

- **Todd Bauch**
Associate Director Campus Rec, Student Affairs
- **Shaun Kohn**
Operations Manager, SMSU
- **Sarah Kenney**
Construction & Real Estate, Executive Administrative Coordinator
- **Karen Kraus**
Human Resources, Leave Administrator
- **Jeffrey Rook**
Director, Environmental Health and Safety
- **Craig Whitten**
Lieutenant, CPSO
- **Leslie Walters**
Facilities Property Management, Landscape Supervisor

Employee Representatives

- **Carey Gibbar, Chair**
Facilities Property Management, Preventative Maintenance Planner
- **Jack Dorkey,**
Accessibility and Leaves Administrator, Human Resources
- **Lorenzo Guzman,**
Student Information Systems Analyst, Office of the Registrar
- **Martha Ketcham**
Student Activities and Leadership, Office Coordinator
- **Kale Clauson**
Environmental Science & Management
- **Tom Bennett**
Civil and Environmental Engineering, Developmental Engineer
- **Peter Dusicka**
Civil and Environmental Engineering, Associate Professor
- **Erica Hunsberger**
Environmental Health and Safety
- **Jeffrey Smith**
Diversity and Multicultural Student Services, Executive Assistant
- **Aaron Landreth**
OIT, Data Center Specialist
- **Karin Waller**
International Affairs, Executive Assistant

Employee Representatives (continued)

- **Jenna Wilson**
Auxiliary Services, Viking Pavilion General Manager
- **Carith Wiseman**
Development Administration, College of Education

Ad Hoc Members and Attendees

- **Gabrielle Cooper,**
Student, Environmental Health and Safety

Review of Goals for FY19

- No goals established

Accomplishments From FY19:

Quarterly Inspections

Implemented in FY13, the Committee has finished its [number] consecutive year of quarterly building inspections as required by OSHA. Building inspections this fiscal year include:

- Karl Miller Center, Entire Building, 9/4/2020
- Millar Library, Entire Building, 12/5/2019
- Engineering Building, Entire Building, 2/19/2020
- Final Quarterly Inspection was not conducted due to COVID-19 pandemic

Updated Committee Charter (12/11/19)

- New position of vice chairperson
- New Alternate member (proxy) requirements
- Clarified membership requirements
- Clarified committee roles

Chairperson Transition

The previous Chairperson left their position at the University at the end of December and Leslie Walters was elected to the position of interim-Chairperson to fulfill the remainder of the term. During the update to the Committee Charter, it was determined the two-year terms would end at the end of a fiscal year.

Injury Summary for FY19

Total Injuries: 37

Total Reportable Injuries: 24

Summary of Locations and/or Departments

Student Injuries: 13

Temporary Employees: 3

Non-student/Non-temp Employees: 21

Facilities and Property Management Employees: 8

Injury Summary for FY19 (continued)

Injury Types

Laceration: 2
Inhalation: 2
Sprain/Strain: 8
Ergonomics (MSD): 4
Slips, Trips, Falls: 7
Impact: 10
Electrical Shock: 1

Challenges for FY20:

Committee Representation

The committee has discussed the need for broader representation of the entire campus community but has only had limited recruitment of new members.

Bridging Gaps with Smaller Sub-Safety Committees

There are several smaller safety-focused committees on campus that do not report to the Campus Safety Committee. This creates a gap in reporting of safety concerns to the main committee.

Accessibility of Committee Documents

All committee documents should be accessible to all members but there is a lack of organization in how and where these documents are stored, and they are often challenging to locate.

Goals for FY20

- Continue to engage different groups on campus to further increase committee representation; engage with members of other committees to liaise appropriate concerns to the main safety committee
- Clean up committee documents making them easier for members to access
- Enhance incident/accident analysis and injury prevention; propose mechanism for campus wide program for reporting near miss incidents