



Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today’s meeting)

Employee Represented:

- [P] Tom Bennett (TBe), Civil & Environmental Engineering
- [P] Paul Boevers (PB), Transportation & Parking Services
- [P] Deanna Britton (DB), College of Liberal Arts & Sciences
- [P] Lorenzo Guzman (LG), Office of the Registrar
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Aaron Landreth (AL), Office of Information Technology
- [] Nate Parsons (NP), Graduate Employee Union
- [] Joe Potter (JP), Facilities & Property Management
- [P] Clare Quinn (CQ), College of Liberal Arts & Sciences
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Susan Tardiff (ST), College of Urban & Public Affairs
- [P] Karin Waller (KW), International Affairs

Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation
- [P] Erin Burns (EB), Helen Gordon Child Development Center
- [P] Abby Chroman (AC), School of Business
- [P] Jack Dorkey (JD), Human Resources
- [P] Sarah Kenney (SKe), Construction & Real Estate, Vice Chair
- [P] Shaun Kohn (SKo), Smith Memorial Student Union
- [P] Mike McNerney (MM), Campus Public Safety Office
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [] Gaby Sysyn (GS), Center for Student Health & Counseling
- [] Leslie Walters (LW), Facilities & Property Management, Chair

Alternate:

Ad Hoc:

- [P] Sierra Schmidt (SS), Environmental Health & Safety

Meeting Call to Order

Date: 6/16/2021

Time: 1:05 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is [x]
- Minutes approved with minor corrections []
- Minutes not approved – corrections required []
- Minutes not approved – quorum not met []

Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

- EH - New Meeting Minutes format - Erica Hunsberger
 - SKe: Include a disclaimer of “initials” in place for full names in the description of headings
 - CQ: Perhaps use a legend at the top

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- JR - IMT Update
 - The Physical Environment Work Group, a sub-group of IMT, is reviewing requests regarding HEPA filters, plexiglass barriers, and sanitation needs around campus come Fall
 - Finished the second-half of the SMSU Ballroom vaccination clinic on June 2nd and 3rd, in addition to that Multnomah County hosted a clinic at NASCC though PSU was not as heavily involved
 - Multnomah County is in the low risk category due to the percent of vaccination we’re at, only 63,000 more vaccinations needed in Oregon to reach 70% vaccinated, which will incur loosened/lifted restrictions as per Oregon Executive Order. As such, IMT is discussing the impact towards campus policies, including considerations of required regulations that may come from other entities
 - TBe: If future regulations are not the same as the state, please explain
 - JR: Communication will be maintained when Portland State policies are determined. There is a high probability masks will still be required in buildings and in sections on campus, may also depend on federal regulations, also IMT is trying to maintain a cautious approach
 - Return to work information: a checklist will become available for departments to review and work from for planning purposes
 - KW: How wide of an audience are communications being distributed to? To whom will the checklist be sent to?
 - SKe: Gone out and available in an email from the Currently, and is available on the COVID response webpage.
 - CQ: Also are we continuing with the emails that come after people visit campus? And if so, for how long?
 - JR: Yes, for now these are useful as a reminder to check yourself and these will continue for as long as they are useful.
 - EB: When will the PSU Masks and Face Covering Policy be updated? The one that is on the website is from November 9, 2020.
 - JR: This policy hasn’t changed, but when the policy changes this will be updated
 - DB: Asked question regarding reopening status for clinic operations.

- JR: There is no current guidance, attempting to gather information for restart of clinical operations
 - DB: Is also working with OHSU, and they already have some guidance and is considering that information
 - JR: Using what resources they have currently to develop information, will speak with DB after meeting to help more specifically
- SKe - Answering a question posed by KW over email: There is no requirement for reception desks to have plexiglass barriers, it is a decision based on the department. Many of these barriers are being removed around the community. There are clear paneled masks available to use. If you do feel you need the barrier, then submit a work order to FPM who will evaluate if the space meets the requirements for it, and then install, if appropriate.
 - JR: As restrictions are lifted, plexiglass is being removed. IMT is only planning three months ahead so the environment between now and the end of that three months will be very different. Research is coming out that these barriers are not very effective or necessary, but are a large cost to the institution - installation, decommission, cleaning, etc.
 - KW: The Department of International Affairs may have a heightened concern since there are students coming through earlier than domestic students, and are, obviously, coming internationally.
 - DB: Perhaps we should discourage the use of plexiglass barriers?
 - SKe: Ultimately relies on IMT guidance and what makes people feel safe and comfortable

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 5/25/2021 - Montgomery Court; Employee was shoveling in hard hard soil and as they kicked in the shovel . It slipped from their hand and it hit them on my cheek and jaw bone and temple. The impact caused a headache and exacerbated an existing condition.
- 6/12/2021 - Eagleville, CA: 41° 6'53.50"N, 119°57'50.53"W; Employee strained calf muscles and tweaked back driving a UTV

Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 6/10/2021 - HG CDC; A child bit the employee

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: UCB

Quarter of inspection: TBD



Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow up, date investigated/resolved)

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow up is required as an action item)

- JR - OR-OSHA is coming out with two new guidance documents, one on Smoke and Wildfire after last year's poor air quality, JR will be attending a meeting on that tomorrow. The other item is a Heat Exhaustion Rule focusing on not only outside hot weather, but inside when working in excessively hot boiler rooms, etc. Once EHS knows what these rules entail, a formal program will be made for each.
- AC - Another group concerned with safety within the School of Business conducted a survey, which showed that, largely, employees do not feel safe walking around campus at night. This group concerned with safety is working with CPSO on related items for security.
 - SKe: Are these survey results publicly accessible, so the committee can review?
 - AC: No, but will ask the group for the results.
- CQ - A few of us went to a class with Dean Richard Corsi, and they suggested that it's better to have fewer people in spaces to prevent spread. Meanwhile, the return in Fall plan doesn't seem to have clear parameters on what percent of people are coming back, it does not seem as though there is a clear campus-wide consensus on occupancy in relation to this plan and the information shared by Dean Richard Corsi. Also, there are HR regulations which mandate Classified Staff cannot work from home within the first 6 months, despite the fact some individuals were hired as temps, or some such, and have been working from home; this mandate then ensures these staff must return to campus. There are obviously a lot of unknowns, so are there conversations regarding how many and who are required to come back, lessening room load? Are there conversations about how we would close back down, if need be?
 - JR: These conversations are being held: HR mandates, impacts to campus, etc. If there were to be a large outbreak on campus then IMT knows that switching to remote has happened and can happen again. There are still opportunities for departments to plan how they are going to return, including what rooms and occupancies will look like, with respect to regulations. There is no definitive answer yet as IMT must account for all departments and functions on campus. As of right now there is no final decision on occupancy limits. IMT is of the position that it is easier to restrict limits later on, rather than expanding down the line. That said, the building air filtration systems have been upgraded and rooms will be supplemented with HEPA filters, where applicable
 - JS: Is SMSU going to be open in Fall or remain as key card access?
 - SKo: Does not currently have answer



- JR: if any executive orders still stand come Fall then it will be required to keep campus closed to the public, so it is currently still in the discussion phase
- MM: Anticipates campus will remain closed with access control for the purpose of contact tracing
- SKe: Will share information from Richard Corsi - fewer people, better - with other work groups she has contact with
- EB -
 - There is a third floor deck which was redone in 2019, the deck has a finish which is very slick with morning frost or rain
 - JR: Reach out to Aaron Shear regarding a slip resistant or traction material on the deck
 - EB: Will follow up with Lynn for this
 - Ongoing issue with circuit breaker in break room, circuit flips if too many appliances are plugged in and in use
 - JR: Was there a Work Order?
 - EB: Believe Lynn has put in a work order
 - JR: Please let FPM Electricians know, this is problematic and can cause longer term issues
- JD -
 - When will the department checklists for return to work need to be completed? Cannot provide accommodations effectively without having some lead time
 - SKe: Not entirely sure since there are so many unknowns, hoping to receive more clarity soon. Ultimately relies on regulations and what Campus Officials decide
 - Additionally, will be leaving PSU at the end of June
- TBe - South Greenhouse cannot be rebuilt because there was never a permit for building it, so the machines and materials will be removed to storage or the Engineering Building
 - JR: Reach out to EHS for assistance, if needed
 - TBe: Where will concrete labs be held in Fall?
 - JR: Will discuss outside of this meeting
- KW -
 - Button activated fourth floor door from UCB to KMC is not opening or latching properly
 - MM: Will handle this since it is a card access door
 - More staff are coming back but the kitchen is still marked as one person only. How can specific rooms be reassessed for occupancy?
 - JR: Physical Environment Work Group has been looking at this and has been hesitant about repealing occupancy limits too soon, tentatively waiting for the 28th for more recommendations from the state



- Had an event the night before which had to be approved through the Events Committee via an approval form. Found out this information through a contact with Campus Events. Otherwise, could not find out this information through the Coronavirus Response website. Was going to send this information to colleagues, but was curious as to if this information is readily available.
 - JR: Has seen a large quantity of requests, but will ensure that this information is available to all applicable parties.
 - SKe: There is some information on the Campus Events webpage, but this should be linked on the main Coronavirus Response webpage
- PB - They are redoing the lighting in the parking lot of University Place
- SKo - Smith will be open this summer (Starting June 21st M-Th 8:30-4:30, Friday 8:30-3:30), University Market will be open, etc. Expecting to see students around studying

New Actions Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to)

- 6/16/2021 - AC to request and share safety survey results for use by the Campus Safety Committee
- 6/16/2021 - EB to contact Lynn to submit work order for electrical issue in breakroom and to contract Aaron Shear for slippery decking
- 6/16/2021 - JR/TBe to discuss Fall Concrete lab class location due to greenhouse collapse
- 6/16/2021 - MM to evaluate/submit work order for fourth floor door from USB to KMC walkway with opening/latching issue
- 6/16/2021 - JR to ensure event application information is shared and/or linked on main Coronavirus Response webpage

Meeting Adjourned

Time: 1:59 pm

Next Meeting

Date: July 14, 2021

Location: Zoom