



Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

- [P] Tom Bennett (TBe), Civil & Environmental Engineering
- [] Peter Dusicka (PD), Civil & Environmental Engineering
- [P] Lorenzo Guzman (LG), Office of the Registrar
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [] Martha Ketchum (MK), Student Activities and Leadership
- [P] Aaron Landreth (AL), Office of Information Technology
- [] Phillip Lafrenz (PL), Transportation & Parking Services
- [] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Karin Waller (KW), International Affairs
- [] Carith Wiseman (CWi), College of Education

Employer Represented:

- [] Todd Bauch (TBa), Campus Recreation
- [P] Jack Dorkey (JD), Human Resources
- [P] Sarah Kenney (SKe), Construction & Real Estate, Vice Chair
- [P] Shaun Kohn (SKo), Smith Memorial Student Union
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [P] Leslie Walters (LW), Facilities & Property Management, Chair
- [] Craig Whitten (CWh), Campus Public Safety Office
- [] Jenna Wilson (JW), Viking Pavillion

Alternate:

- [P] Paul Boevers (PB), Transportation & Parking Services

Ad Hoc:

- [P] Sierra Schmidt (SS), Environmental Health & Safety

Meeting Call to Order

Date: 6/10/2020

Time: 1:00 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is [x]
- Minutes approved with minor corrections []
- Minutes not approved – corrections required []
- Minutes not approved – quorum not met []

Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

- JR - Work Share Information
 - Reducing everyone's hours by 20% and allowing HR to run paperwork through the state for unemployment benefits. HR has a continually building FAQ for specific questions. The majority of offices are taking Friday's off, while some departments are not. EHS will have some staff on Fridays.

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- JR - Chairperson Nominations: Leslie Walters.
 - July 8, 2020: Nomination and approval process to occur.
- JR - IMT Updates
 - Multnomah County is in the process of applying for Phase 1 reopening beginning June 12th, submitted application on June 5th. Campus is still planning on a reopening date of June 15th. Again, if you can work remotely, do so. There will be a lot of communication including a Return to Work website which will be coming out in the coming days. The biggest change that has occurred is allowing the requirement of face masks around campus in public or in shared spaces. You can acquire a face covering from Materials Management, free of charge.
 - KW: Have they been approved, will they?
 - JR: It is believed that the application will be approved.
 - SKe: What are the limits for the number of masks that can be requested?
 - JR: There are strong pushes to supply cloth masks to all students upon return, which are reusable. Currently, a box or two of a box containing a couple hundred disposable masks are being handed out. IMT anticipates a slow return to campus. SK: Added that clear fronted masks are going to be tested for those who are hard of hearing. JR: Sneeze guards are being added in several places.
 - Bathrooms, elevators, etc. are being monitored to allow single person, or single family uses. The same is true for communal kitchens and break rooms. Signage will be posted throughout buildings, CPO is in the final stages of approving this. Other public spaces are remaining closed through summer. All buildings on campus, at least through the summer, will remain on access control due to the low number of individuals on campus.
 - EH: How do you plan on making it aware that individuals are in the bathroom?
 - JR: It will be on the responsibility of the individual. It is anticipated that building usage will be low.



Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

- 5/2020 – Home office; Employee incurred a repetitive use injury due to an ergonomic issue. Heard from supervisor that employee is making improvements to their home office.

Non-Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: UCB

Quarter of inspection: TBD

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- Oregon OSHA interim guidance was delivered to Erica regarding inspections stating that the current quarterly inspection does not need to be completed. The inspection of UCB would be more likely to occur near the end of the next quarter, end of September. This is tentative, based upon what stage of reopening the university is at.

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow up, date investigated/resolved)

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow up is required as an action item)

- SKo - The abatement process in Smith has completed, and the installation process is proceeding. Southwest exterior entrance project has started, concrete was laid down last week.
- AL - Helpdesk for students is open on Fridays
- JD - Working on workshare FAQ, ask for patience as work continues.
- KW - Were windows broken in KMC? IS there a protest going on?



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- JR: There has been an increase in vandalism and break ins around campus, UComm will be releasing a piece on Public Safety. A planned Disarm PSU protest is occurring on Friday.
- PB - TAPS does not have an official date to open lobby yet, but it is expected to go along with the rest of the campus on the 15th, but may be pushed back to the 22nd.
- SKe - RMNC ramp is finished.
- JR - Exterior of FMH update: Ongoing work, contractor has been awarded and will work on the exterior North, East and West sides. Come June 15th, more projects will be restarting around the university, so be aware if you are on campus.

New Actions Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to)

Meeting Adjourned

Time: 1:28

Next Meeting

Date: July 8, 2020

Location: Zoom