



Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

- [P] Tom Bennett (TBe), Civil & Environmental Engineering
- [P] Paul Boevers (PB), Transportation & Parking Services
- [] Peter Dusicka (PD), Civil & Environmental Engineering
- [P] Lorenzo Guzman (LG), Office of the Registrar
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [] Martha Ketchum (MK), Student Activities and Leadership
- [P] Aaron Landreth (AL), Office of Information Technology
- [P] Nate Parsons (NP), Graduate Employee Union
- [] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Karin Waller (KW), International Affairs
- [] Carith Wiseman (CW), College of Education

Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation
- [P] Jack Dorkey (JD), Human Resources
- [] Sarah Kenney (SKe), Construction & Real Estate, Vice Chair
- [P] Shaun Kohn (SKo), Smith Memorial Student Union
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [P] Gaby Sysyn (GS), Center for Student Health & Counseling
- [P] Leslie Walters (LW), Facilities & Property Management, Chair
- [] Craig Whitten (CWh), Campus Public Safety Office

Alternate:

Ad Hoc:

Meeting Call to Order

Date: 11/18/2020

Time: 1:04 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is
- Minutes approved with minor corrections
- Minutes not approved – corrections required
- Minutes not approved – quorum not met

Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

- EH - Zoom meetings will be recorded to capture accurate meeting minutes. Recording is only available to the host unless shared and is automatically deleted after 120 days, unless saved. I will not be saving or sharing the recordings.

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- LW - Committee members reviewed annual report
- LQ – Annual Report Comments/Questions:
 - EH: What is the difference between ergonomic injury and sprain/strain? Could sometimes be the same thing.
 - JD: Ergonomics more repetitive use injuries, or awkward postures as opposed to lift or twist
 - JR: I broke those down off the list; ergonomics were repetitive actions and sprain/strain were a single event
 - KW: Was it FY19 that Leslie came on as Chair? Wasn't that FY20?
 - EH: Carey left at the end of December and Leslie took over as interim Chair. As it reads, he was the interim Chair to fulfill the remainder of the term and then we voted him in for another 2-year term at the beginning of this current FY20.
 - Report will be shared with Brian Roy in Risk Management - FY2019
- JR - IMT Updates
 - Emails out recently with changes in regards to COVID.
 - Governor orders for pause, or freeze. President sent out campus wide emails detailing impacts of different areas of campus. Services impacted include ASRC with the number of people allowed in. Has Campus Rec gone into a full shutdown now, Todd?
 - TBa: Yes, fully shut down. Rolled back from 100 to 50, then went into a full shutdown as of yesterday at 6 pm.
 - All new research has been put on hold. All human-based research has been put on hold.
 - If you can work remote, work remote. Messaging going out asking people to adhere to limiting travel.
 - LW: Facilities staff affected quite a bit. We have mostly been on campus this whole time but have been asked to cut back our staff on campus. Just essential services only.
 - OR-OSHA released guidance documents, ensuring compliance - posting of COVID-19 poster, reviewing impacts to construction and other departments on campus specifically called out
 - New mask policy update posted to website, specifically communicates masks with exhalation valves and face shields are not acceptable face coverings alone
 - Any questions or concerns that can be taken back to IMT?

- SKo: SMSU still open 8-5; childcare facilities, still seeing some students, market is still open. Questions from staff about going remote? Staff feels safe with dispersed schedules.
 - JR: Childcare facilities were allowed to stay open under recent freeze, operating under smaller numbers
- LW - Question about COVID exposure; do we report that? How are we tracking that, will that not show up in the injury reports?
 - JD: It's tricky because the IMT and the COVID response has a reporting form that goes to SHAC, which initiates contact tracing. But, if someone were to have an exposure, the current guidance is that it could be assumed to be related to work if they were to go through workers compensation. It could then come back to this. The employee response work group is working on identifying how that would be handled.
 - KW: Who does the contact tracing?
 - JR: Individuals within SHAC. If you test positive and know you were on campus, they will interview you and assess and potentially extend search to individuals you were around while on campus. They will determine what the next steps are and reach out to appropriate departments (EHS, Custodial, etc.)
 - GS: SHAC nurses interact closely with the county on all the contact tracing.

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

Non-Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

- 10/26/2020 – USB; Employee was lifting and moving boxes of copy paper, pulled lower back when putting one of the boxes back down on the floor
 - EH followed up - employee was aware boxes were too heavy so they were removing some reams of paper, moving the box, removing the reams at their storage location, then reloading the removed reams at the origin into the box to move to storage. Doing this over and over for approximately 10 boxes. Recommended to use a hand cart to move the boxes and not have to lift them.
- 10/28/2020 – UPH 30; Employee was performing routine monthly generator testing and when they attempted to start the generator, the automotive-type battery suddenly burst. Employee quickly shut the door and requested everyone leave the area until it was abated. They did not feel that they had been injured at the time.
 - JD: Submitted out of an abundance of caution as employee did not feel as though they were injured. Not a lot of information or knowledge about the incident.



- JR: Lead-acid battery exploded, causing spill. Had Clean Harbours come out and perform the clean up. Report filed just in case.

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: UCB

Quarter of inspection: TBD

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow up, date investigated/resolved)

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow up is required as an action item)

- LW –
 - Joe Potter from Facilities - Building Maintenance interested in joining committee, large presence around campus.
 - Leaf season coming to an end and leaves have been mostly all cleaned up. Cleaning up storm damage.
 - Gearing up for possible snow season.
- SKo - Card readers installed in SMSU; first floor FMH side, Broadway skybridges. One will go in Park Blocks but will take some time. Card readers were also installed in basement mens and womens restrooms.
- JR - Last year's injury report statistics compared to previous years; the highest year based on what is reported to SAIF was 50 injuries in 2015. Seeing a decline in those numbers. Last year (2019) there were 24 reported claims to SAIF. Role of COVID has impacted this as well, with only 5 claims so far in 2020.
- TBa –
 - Campus Rec was about to open the swimming pool but shut the door at the announcement of the Pause.
 - Thankful for face mask clarification from the University and EHS. Lots of people were using neck gaiters but we were feeling uneasy about them. All were compliant once directed they were unacceptable face coverings.
 - At most 35 members in the rec center with 12 staff. Numbers were always well below the 100, and 50 during the Pause. Closed last night for the Freeze four week closure and possible extensions afterwards.
 - About 10% of normal visits throughout seven weeks were open- OSU and UO 50% of normal visits. Typically no more than 2,200 people a day.
 - Ideas for improvements when able to re-open again.

- GS –
 - SHAC Health Services is working hard with COVID cases, nurses overwhelmed with calls. Reduced appointment slots for other things normally seen (well exams, physicals, birth control, etc.) with less demand and hold space open for COVID.
 - Dental open 3 days a week. Situation is constantly pivoting with regulations, especially in regards to travel restrictions.
 - Counseling services doing telehealth working remotely.
 - UComm email is a great tool when people badge in and get reminder notification/messaging.
- PB –
 - TAPS will remain open with IMT approval. Reducing hours significantly in the near future, for now 9-4 Mon-Thurs.
 - Supervisors checking in with students about travel plans. If they are going out of state, they will have them quarantine.
 - JR: Travel restrictions concerns; University is not requiring anything but the States (Oregon, Washington, California) are issuing strong worded traveling recommendations and bans to ask people to not travel this holiday season to help reduce the spread of COVID. If you have employees that do decide to travel, having them isolate is the best course of action before having them intermingle with people again.

New Actions Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to)

- 11/18/2020 – JR provide finalized FY2019 Annual Report to Brian Roy

Meeting Adjourned

Time: 1:54 pm

Next Meeting

Date: December 9, 2020

Location: Zoom