

PSU SAFETY COMMITTEE



March 13, 2018

PURPOSE:

The purpose of this report is to compile all actions and recommendation of the Safety Committee for the 2018 fiscal year.

MEMBERS:

EMPLOYER REPRESENTATIVES

Todd Bauch - Associate Director, Campus Recreation, Committee Chair

Vacant - Operations Manager, SMSU

Sarah Kenney - Executive Administrative Coordinator, Construction and Real Estate

Karen Kraus - Leave Administrator, Human Resources

Jeffery Rook - Director, Environmental Health and Safety

Craig Whitten - Lieutenant, Campus Public Safety Office

Leslie Walters - Landscape Supervisor, Facilities and Property Management

EMPLOYEE REPRESENTATIVES

Tom Bennett - Development Engineer, Civil and Environmental Engineering

Martha Ketchum - Office Coordinator, Student Activities and Leadership

Kale Clauson - Lab/Stockroom Manager, Environmental Sciences and Management

Carey Gibbar - Preventative Maintenance Planner, Facilities and Property Management

Peter Dusicka - Associate Professor, Civil and Environmental Engineering

Erica Hunsberger - Environmental Health and Safety Specialist, Environmental Health and Safety

Jeffrey Smith - Executive Assistant, Diversity and Multicultural Student Services

Aaron Landreth - Data Center Specialist, Office of Information Technology

Karin Waller - Executive Assistant, International Affairs

Jenna Wilson - General Manager, Viking Pavilion/Auxiliary Services

Carith Wiseman - Development Administrator, Graduate School of Education

AD HOC MEMBERS AND ATTENDEES

Gabrielle Cooper - Student Employee, Environmental Health and Safety

ACCOMPLISHMENTS FROM FY 2018:

COMMITTEE MEMBERSHIP CHANGES

Felita Singleton stepped down from her position as Chair of the Committee in December 2017. She was replaced by former chair Todd Bauch to serve out the remainder of her term.

Heather Randol left her position as Director of Environmental Health and Safety.

Staffing the Environmental Health and Safety Fire Prevention Manager position continues to be an issue with the departure of both Jon Davis and his replacement George Whyte during the year. EH&S will fill the position temporarily until a permanent candidate is identified.

CAMPUS PUBLIC SAFETY OFFICE

Portland State University's Campus Public Safety Office hired Donnell Tanksley as the new Campus Police Chief in December 2017. Craig Whitten remains the department's representative to the Safety Committee.

EMERGENCY PREPAREDNESS

Emma Stocker, Assistant Director of Emergency Management was able to secure funds to purchase Emergency Preparedness Supplies which have been stored in locations across campus. Emma worked with the PSU Accounting Department to identify processes for individual departments to purchase their own emergency supplies. To be eligible to receive departmental approval for emergency kit funding, departments must submit an evacuation plan to the Emergency Management Department. The current focus is on departments providing supplies for a short-term emergency situation of 1-3 days.

SAFETY TRAINING

Helen Gordon Childhood Development Center received an Incident and Mindfulness training in January 2018 in an effort to reduce injuries.

Information on Slips, Trips and Falls (most common accidents on campus) were added to the campus new employee orientation. Informational on Slips, Trips and Falls were distributed across campus and was information was presented at the annual Benefits Fair.

Mark Willon conducted a refresher training for all Safety Committee members and the need for periodic refresher trainings for Committee members was added to the Safety Committee charter.

QUARTERLY INSPECTIONS

Implemented in FY13, the Committee has finished its sixth consecutive year of quarterly building inspections as required by OSHA. Buildings inspected this fiscal year include:

September 2017 - East Hall - Entire Building

December 2017 - Helen Gordon Childhood Development Center

March 2018 - Fourth Avenue Building - Lower Level Mechanical Spaces

June 2018 - Stratford Hall - Entire Building